

Information on the processing of personal data

The following information on the processing of personal data is provided, pursuant to Article 13 of Regulation (EU) 2016/679 (hereinafter referred to as the "Regulation"), by Q8 Quaser S.r.l., with registered office in Via dell'Oceano Indiano 13, Rome (hereinafter referred to as "Quaser"), in its capacity as Data Controller.

In this document, we will provide you with full information on the purposes and methods by which Quaser collects and processes your personal data, which categories of data are processed, what the rights of the data subject are, and how they can be exercised.

1. Categories of personal data processed

Quaser will process the personal data contained in the *curriculum vitae* received and any further personal data which may be provided during the interview. In particular, Quaser will process your personal data, your contact details, information regarding your educational and professional qualifications and your work experience.

When assessing applications, Quaser has no interest in acquiring data belonging to particular categories within the meaning of Article 9 of the Regulation (e.g. data relating to health or membership of trade unions). For this reason, Quaser asks applicants not to provide personal data of this nature.

The provision of the indicated personal data is necessary to enable Quaser to assess the application for possible job positions.

The aforementioned personal data will be processed by Quaser exclusively for the purposes and within the limits indicated in the following paragraph.

2. Purpose and legal basis of processing

Your personal data will be processed by Quaser exclusively for the purpose of assessing the suitability of your application for open positions within the company.

This data processing is necessary, pursuant to Article 6(1)(b) of the Regulation, in order to assess, at your request, the existence of the conditions for establishing an employment relationship.

3. Retention Period

Your data will be stored by Quaser for a period of 12 months after collection; after this period, the data will be deleted and will not be stored further.

4. Categories of persons to whom personal data may be disclosed and purposes of disclosure

Some processing of personal data may also be carried out by third parties, engaged by Quaser for the provision of certain services. In this case, these parties will be designated as Data Processors, pursuant to Art. 28 of the Regulation, and will receive adequate operating instructions, with particular reference to the adoption of suitable technical and organizational measures aimed at guaranteeing the security of the data being processed.

You may request a list of Data Processors by writing to a Q8QUASERROMASEDE@Q8QUASER.POSTECERT.IT.

No dissemination of your data to unspecified parties is provided for by.

5. Rights of data subjects

We would like to inform you that you have the following rights in accordance with the regulations in force:

- request and obtain information on the existence of your personal data at the Company and on the data processing carried out by the Company, as well as access to such data;
- request and obtain receipt in a structured, commonly used and machine-readable format of the personal data provided to the Company, automatically processed; you may also request the transfer of such data to another data controller;
- request and obtain the amendment and/or correction of your personal data;
- request and obtain the deletion - and/or limitation of the processing - of your personal data, should they be not necessary - or no longer necessary - for the above purposes, then after the retention period indicated in the preceding paragraph.

Such requests may be addressed to Quaser through www.q8.it, by accessing the Privacy section.

We inform you that Q8 Quaser S.r.l. has appointed a Data Protection Officer, who can be contacted at dpo@q8.it.

Finally, we would like to inform you that, in accordance with the regulations in force, you may lodge any complaints regarding the processing of your personal data with the Italian Data Protection Authority (*Garante per la protezione dei dati personali*).